

**Wheatland Family and Community Support Services (WFCSS)
Organizational Meeting Minutes of December 1, 2021**

Minutes of the Organizational Meeting of the Wheatland Family & Community Support Services (Wheatland FCSS) held at Wheatland County Offices, December 1, 2021

Board Members
L. Schultz, Village of Hussar (alternate)
C. Schindel, Village of Hussar (regrets)
D. Burke, Village of Rockyford
R. Bryan, Village of Standard
D. Biggar, Wheatland County
G. Koester, Wheatland County

WFCSS CAO: L. Walker
Recording Secretary: C. Harder

Call to Order **WALKER CALLED** the meeting to order at 6:32 pm.

Appointments:

Chair
Walker called for nominations for the position of Chair.
Koester nominated D. Burke for the position of Chair.

Resolution 21-12-01
Nominations Cease
(Chair)

BIGGAR MOVED to cease nominations.

Carried.

Burke was declared Chair for the ensuing year.

*Note: D. Burke assumed chair responsibilities at 6:34pm.

Vice Chair

Burke called for nominations for position of Vice Chair
Schultz nominated G. Koester for position of Vice-Chair

Resolution 21-12-02
Nominations Cease
(Vice Chair)

BIGGAR MOVED to cease nominations.

Carried.

Koester was declared Vice Chair for the ensuing year.

Finance
Committee

The Finance Committee is to be comprised of the Chair, Vice Chair and one other Board member.

Burke called for nominations for the Finance Committee.

Biggar nominated R. Bryan for position on Finance Committee.

Resolution 21-12-03
Nominations Cease
(Finance)

SCHULTZ MOVED to cease nominations.

Carried.

Bryan was declared the third member of the Finance Committee (with Chair Burke and Vice Chair Koester) for the ensuing year.

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Personnel
Evaluation

The Personnel / Evaluation Committee will consist of two Board members.

Bryan nominated D.Biggar and C.Schindel to the Personnel / Evaluation Committee.

Resolution 21-12-04
Nominations Cease
(Personnel / Evaluation)

BRYAN MOVED to cease nominations.

Carried.

Biggar and Schindel were declared as the Personnel / Evaluation Committee for the ensuing year.

Policy Committee

The Policy Committee will consist of Chair and Vice Chair.

Resolution 21-12-05
Policy Committee

BURKE MOVED to appoint Chair (Burke) and Vice Chair (Koester) and Board Member Biggar as members of the Policy committee for the ensuing year.

Carried.

Auditor

Resolution 21-12-06
Auditor

KOESTER MOVED to renew AVAIL accounting firm as auditors with WFCSS for the ensuing year.

Carried.

Meeting Dates

Resolution 21-12-07
Meeting Dates

BRYAN MOVED to accept WCFSS regular meetings schedule as presented for 6:00pm on the fourth Wednesday of every month at Wheatland County.

Carried.

Signing Authority

Resolution 21-12-08
Signing Authority

BIGGAR MOVED removal of signing authority for previous Chair (Joe Pedersen) and previous Vice Chair (Les Schultz) for WFCSS bank account 15219355 and the three associated GIC accounts.

Carried.

Signing Authority

Resolution 21-12-09
Signing Authority

KOESTER MOVED approval of signing authority for Chair (Darcy Burke), Vice Chair (Glenn Koester) and existing CAO (Lynn Walker) for the ensuing year for:

WFCSS operations account 1521 9355

WFCSS GIC account 7228 2126 3463

WFCSS GIC account 7228 2141 5006

WFCSS GIC account 7228 2142 5351

Carried.

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Adjournment

Resolution 21-12-10
Adjournment

BURKE MOVED adjournment at 6:43pm.

Carried.



Chair



Recording Secretary