

**Wheatland Family and Community Support Services (WFCSS)
Regular Meeting Minutes of October 25, 2023**

Minutes of the Meeting of the Wheatland Family & Community Support Services (WFCSS) held at the Wheatland County Offices on October 25, 2023.

Chair:
Vice Chair:

S. Laprise, Wheatland County
D. Biggar, Wheatland County (zoom)
R. Bryan, Village of Standard
A. Geeraert, Village of Rockyford (regrets)
C. Schindel, Village of Hussar

WFCSS CAO
Recording Secretary:

C. Gaudet
C. Harder (zoom)

Call to Order
and related
Business

LAPRISE CALLED the meeting to order at 7:04pm

Resolution 23-10-01
Approval of
Agenda

BRYAN MOVED approval of the agenda.

Carried.

Resolution 23-10-02
Approve Regular
Meeting

BIGGAR MOVED approval of the minutes of the Regular Board Meeting of September 27, 2023 as read.

Carried.

New Business

New Member

The Village of Rockyford will be represented by A. Geeraert, with D. Burke acting as Village of Rockyford alternate.

Conference
Attendees

D. Biggar and C. Gaudet will attend on behalf of WFCSS. There is one additional spot available should another Board Member wish to attend.

Resolution 23-10-03
Next Meeting Date

SCHINDEL MOVED to reschedule the November WFCSS regular and organizational board meeting to November 29th, 2023 at 7:00pm at the Wheatland County Office.

Carried.

Resolution 23-10-04
Bookkeeper Fee

BRYAN MOVED to approve the WFCSS bookkeeper contract fee of \$150 / month.

Carried.

Reports

Staff Reports

Resolution 23-10-05
Financial Services

BIGGAR MOVED approval of the Income Statement for September 2023 as presented.

Carried.

Resolution 23-10-06
Financial Services

BRYAN MOVED approval of the Reconciliation Statement for September 2023.

Carried.

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Resolution 23-10-07
Financial Services

SCHINDEL MOVED acceptance of the GIC reports for September 2023 as presented.

Carried.

Resolution 23-10-08
Financial Services

BIGGAR MOVED acceptance of the September 2023 Payroll Report as presented.

Carried.

Resolution 23-10-09
Staff Report
Operations

SCHINDEL MOVED approval of the September 2023 Operations Report as presented. Key points of interest included the Good Food Box, a successful Senior Power Conference, Lunch and Learn, Collective Cooking, Meals on Wheels, Community Fee Assistance Program, Elder Abuse Resource Awareness Coalition and Social Prescribing for Older Adults and 5 for Life Book Sale.

Carried.

Resolution 23-10-10
Closed Session

LAPRISE MOVED to go in camera at 7:45 pm (labour)

Carried.

Note: C. Gaudet and C. Harder exited the meeting.

Resolution 23-10-11
Closed Session

LAPRISE MOVED to come out of camera at 7:48pm

Carried.

Note: C. Gaudet and C. Harder re-entered meeting.

Resolution 23-10-12
Business Arising

BRYAN MOVED to present the WFCSS CAO with a WFCSS CAO position contract, retroactive to June 1, 2022.

Carried.

Resolution 23-10-13
Business Arising

BRYAN MOVED to increase the WFCSS CAO salary as presented in contract, effective June 1, 2023.

Carried.

Next Meeting:
Organizational Mtg
Regular Meeting

November 29, 2023 @ 7:00pm at Wheatland County offices.

Adjournment

Resolution 23-10-14
Adjournment

LAPRISE MOVED to adjourn at 7:52pm.

Carried.



Chair



Recording Secretary