

**Wheatland Family and Community Support Services (WFCSS)
Regular Meeting Minutes of February 27, 2019**

Minutes of the Meeting of the Wheatland Family & Community Support Services (WFCSS) held at Wheatland County Offices – February 27, 2019

Chair: J. Pedersen, Village of Standard
Vice Chair: A. Link, Wheatland County
Board Members: L. Schultz, Village of Hussar
D. Burke, Village of Rockyford
D. Biggar, Wheatland County

WFCSS Chief Administrative Officer: L. Walker
Recording Secretary: C. Harder

Call to Order
and related
Business

PEDERSEN CALLED the meeting to order at 7:23 pm.

Resolution 19-02-01
Approval of
Agenda

BURKE MOVED approval of agenda as presented. Carried.

Resolution 19-02-02
Approve Regular
Meeting

LINK MOVED approval of the minutes of the Regular Board Meeting of January 23, 2019. Carried.

Items for
Discussion

Business Arising

Strategic Planning
Session

CAO will continue to monitor opportunities, scheduling and will check with FCSSAA requirements then present recommendations at next meeting.

Items for
Discussion

New Business

Resolution 19-02-03
2019 Grant Applications


LINK MOVED approval of grant recommendations per Pre-Meeting Draft #1 with specific billing requirements for JM Counselling. Requirements include monthly invoice submission to WFCSS by JM Counselling identifying date of session and charges, and referral agency / individual enabling WFCSS to remit payment accordingly (WFCSS will subsidize \$60 of \$80 one hour session for a total of 5 sessions per client up to 50 clients). Carried.

CAO will review past funding requests and present Board with historical data of funding requests of various recipients.

Resolution 19-02-04

**Wheatland Family and Community Support Services (WFCSS)
Regular Meeting Minutes of February 27, 2019**

- 2019 Proposed Budget **BURKE MOVED** approval of 2019 Proposed Budget presented as a balanced budget contingent on agreement by municipalities to contribute additional 15% of provincial funding as requested by WFCSS.
Carried.
- Reports **Staff Reports**
- Resolution 19-02-05**
Financial Services **BURKE MOVED** approval of the January 2019 income statement as presented based on information provided in the Request for Decision.
Carried.
- Resolution 19-02-06**
Financial Services **PEDERSEN MOVED** approval of the January 2019 reconciliation report for WFCSS based on information provided in the Request for Decision.
Carried.
- Resolution 19-02-07**
CAO **SCHULTZ MOVED** approval of the February 2019 Chief Administrative Officer report as provided in the Request for Decision. Key points of interest included updates on the Food Bank WAM project, Records Destruction, Caregiver COMPASS Facilitator Training, 2018 Outcomes Report, Youth Mental Health Coalition, the Raising CANADA Report Follow-Up Subcommittee and CAO Overtime hours accrual.
Carried.
- Resolution 19-02-08**
CAO **BURKE MOVED** payout of CAO 2018 overtime hours in response to CAO report and Alberta Labour Board requirements.
Carried.
- Correspondence: Note of appreciation from WFCSS staff member
- Next Meeting:
Regular Meeting March 27, 2019 @ 6:00pm at Wheatland County
- Adjournment
- Resolution 19-02-09**
Adjournment **SCHULTZ MOVED** to adjourn at 8:59 pm.
Carried.



Chair



Recording Secretary