

**Wheatland Family and Community Support Services (WFCSS)  
Regular Meeting Minutes of January 23, 2019**

Minutes of the Meeting of the Wheatland Family & Community Support Services (WFCSS) held at Wheatland County Offices – January 23, 2019

Chair: J. Pedersen, Village of Standard  
Vice Chair: A. Link, Wheatland County  
Board Members: L. Schultz, Village of Hussar [regrets]  
D. Burke, Village of Rockyford  
D. Biggar, Wheatland County

WFCSS Chief Administrative Officer: L. Walker  
Recording Secretary: C. Harder

Call to Order  
and related  
Business

**PEDERSEN CALLED** the meeting to order at 6:36 pm.

**Resolution 19-01-01**  
Approval of  
Agenda

**BURKE MOVED** approval of agenda as presented.

Carried.

**Resolution 19-01-02**  
Approve Regular  
Meeting &  
Organizational Minutes

**BIGGAR MOVED** approval of the minutes of the Regular Board Meeting of December 5, 2018 and the Organizational Meeting of December 5, 2018.

Carried.

Items for  
Discussion

**Business Arising**

Location Update

CAO reports that transition has and continues to go well.

Strategic Planning  
Session

CAO will inquire about opportunity to have Community Futures facilitate the WCSS SPS as Alberta Culture & Tourism has been unable to schedule WFCSS in thus far. Potential time period may be late February / early March, 2019.

Items for  
Discussion

**New Business**

Budget Meeting

Finance Committee will meet February 21, 2019 at the County Office at 6:00pm.

Avail Year End  
2019

Chair Signature required for Avail Report.

Reports

**Staff Reports**

**Resolution 19-01-03**  
Financial Services

**LINK MOVED** approval of the November and December 2018 income statement as presented based on information provided in the Request for Decision.  
Carried.

**Wheatland Family and Community Support Services (WFCSS)  
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**Resolution 19-01-04**  
Financial Services

**PEDERSEN MOVED** approval of the December 2018 reconciliation report for WFCSS based on information provided in the Request for Decision.  
Carried.

GST Refund, 2018

Paperwork will be submitted January 24, 2019.

**Resolution 19-01-05**  
CAO

**BIGGAR MOVED** approval of the January 2019 Chief Administrative Officer report as provided in the Request for Decision. Key points of interest included updates on the Christmas Hamper Campaign, Caregiver COMPASS Facilitator Training, FCSSAA Audit (Provincial Audit in 2019), Pregnancy Care Centre Help, WFCSS Bookkeeping and the Food Bank WAM Update  
Carried.

**Resolution 19-01-06**  
ROE Online

**BURKE MOVED** that the existing Bookkeeper process WFCSS ROE's online based on discussion from CAO Report.  
Carried.

Correspondence:

Note of appreciation from WFCSS staff member  
Note of appreciation from Pregnancy Care Centre  
Verbal recap of Golden Hills School Division response to AHS / WFCSS  
Drumheller grant application

Next Meeting:  
Regular Meeting

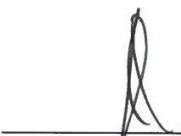
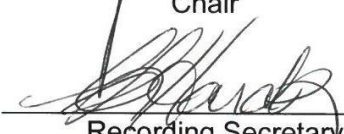
February 27, 2019 @ 6:00pm at Wheatland County

Adjournment

**Resolution 19-01-07**  
Adjournment

**PEDERSEN MOVED** to adjourn at 8:12 pm.

Carried.

  
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Chair  
  
\_\_\_\_\_  
Recording Secretary