

**Wheatland Family and Community Support Services (WFCSS)
Regular Meeting Minutes of January 24, 2024**

Minutes of the Meeting of the Wheatland Family & Community Support Services (WFCSS) held at the Wheatland County Offices on January 24, 2024

Chair:
Vice Chair:

S. Laprise, Wheatland County (regrets)
D. Biggar, Wheatland County (regrets)
R. Bryan, Village of Standard
A. Geeraert, Village of Rockyford
C. Schindel, Village of Hussar

WFCSS CAO
Recording Secretary:

C. Gaudet
C. Harder (video)

Call to Order
and related
Business

GAUDET CALLED the meeting to order at 7:04pm

Resolution 24-01-01
Appointment of
Acting Chairperson

GEERAERT MOVED to appoint C. Schindel as acting chairperson for the ensuing meeting.

Carried.

Resolution 24-01-02
Approval of
Agenda

BRYAN MOVED approval of the amended agenda.

Carried.

*Additional items:

2.1.h Cost of Living Allowance

2.1.i Travel Allowance

Resolution 24-01-03
Approve Regular
Meeting

BRYAN MOVED approval of the minutes of the Regular Board Meeting of December 5, 2023.

Carried.

Resolution 24-01-04
Approve Organizational
Meeting

GEERAERT MOVED approval of the minutes of the Organizational Meeting of December 5, 2023.

Carried.

New Business

Resolution 24-01-05
Auditing Firm

SCHINDEL DIRECTED WFCSS CAO to request two to three quotes from auditing / accounting firms for next meeting.

Carried.

Resolution 24-01-06
Staff Christmas Bonus

GEERAERT MOVED to provide \$150.00 cheque to each WFCSS staff member as a Christmas bonus.

Carried.

Resolution 24-01-07
Wellness Bag/Backpack

GEERAERT MOVED to reallocate upcoming wellness bag funds to a school backpack program as requested by WFCSS CAO.

Carried.

Resolution 24-01-08
Rural Income Tax
Program

SCHINDEL MOVED to direct WFCSS CAO to purchase a portable printer for the Rural Income Tax Program, not to exceed \$400 and research adding mobile data:

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to the CAO existing personal plan, where additional data will be paid for by the CVITP grant.

Carried.

COLA

Discussion regarding COLA to be worked into upcoming budget at suggested 2.75%

**TRAVEL
ALLOWANCE**

Discussion regarding suggested increased travel allowance to be worked into upcoming budget presentation.

Reports

Staff Reports

Resolution 24-01-09
Financial Services

BRYAN MOVED approval of the Income Statement for December 2023 as presented.

Carried.

Resolution 24-01-10
Financial Services

SCHINDEL MOVED approval of the Reconciliation Statement for November and December 2023.

Carried.

Resolution 24-01-11
Financial Services

GEERAERT MOVED acceptance of the GIC reports for December 2023 as presented.

Carried.

Resolution 24-01-12
Financial Services

BRYAN MOVED acceptance of the December 2023 Payroll Report as presented.

Carried.

Resolution 24-01-13
Staff Report
Operations

SCHINDEL MOVED approval of the December 2023 Operations Report as presented. Key points of interest included the Good Food Box, Lunch and Learn, Wellness Bags, Meals on Wheels, Community Fee Assistance Program, Elder Abuse Resource Awareness Coalition and Social Prescribing for Older Adults, ARC and Wheatland Youth Network.

Carried.

Next Meeting:
Regular Meeting

February 28, 2024 @ 7:00pm at Wheatland County offices.

Adjournment

Resolution 24-01-14
Adjournment

SCHINDEL DECLARED adjournment 8:13pm.

Carried.



Chair



Recording Secretary