

**Wheatland Family and Community Support Services (WFCSS)  
Regular Meeting Minutes of March 15, 2017**

Minutes of the Meeting of the Wheatland Family & Community Support Services (WFCSS) held at Wheatland County Office, Strathmore, Alberta – March 15, 2017

Chair: J. Pedersen, Village of Standard  
Vice Chair: B. Bland, Wheatland County  
Board Members: T. Muir, Village of Hussar  
D. Burke, Village of Rockyford  
G. Koester, Wheatland County

WFCSS Program Coordinator: L. Walker  
Recording Secretary: C. Harder

Presentations: Strathmore Youth Club - 6:00  
HOPE Bridges - 6:30

\*Please note that the Strathmore Youth Club representative exited facility at 6:30 pm  
\*Please note that the HOPE Bridges representative exited facility at 6:58 pm.

Call to Order  
and related  
Business

**PEDERSEN CALLED** the meeting to order at 7:24pm.

**Resolution 17-03-01**  
Approval of  
Agenda

**BURKE MOVED** approval of agenda.

Carried.

**Resolution 17-03-02**  
Approve Regular  
Meeting Minutes

**BLAND MOVED** approval of the amended minutes (attendance correction) of the Regular Board Meeting of February 22, 2017.

Carried.

Items for  
Discussion

**Business Arising**

**Resolution 17-03-03**  
Rebrand

**PEDERSEN MOVED** approval of the new brand (with gold lettering) for WFCSS based on information provided in the Request for Decision.

Carried.

**Resolution 17-03-04**  
Facebook

**KOESTER MOVED** approval of the new WFCSS Facebook page for public access based on information provided in the Request for Decision.

**Resolution 17-03-05**  
Internet - Privacy

**MUIR MOVED** approval of the internet privacy policy written as requested follow up to the Facebook Request for Decision presented in February.

Carried.

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**New Business**

**Resolution 17-03-06**  
IT Maintenance

**KOESTER MOVED** approval of transitioning IT maintenance and support from existing contractor to contractor used by Wheatland County based on information provided in the Request for Decision.

Carried.

**Reports**

**Resolution 17-03-07**  
Financial Statement

**BURKED MOVED** to accept the Financial Statements to February 28, 2017 as presented.

Carried.

**Resolution 17-03-08**  
Reconciliation Report

**BURKE MOVED** to accept the Reconciliation Report to February 28, 2017 as presented.

Carried.

**Resolution 17-03-09**  
Program Coordinator  
Report

Program Coordinator presented the report as distributed in Board package. In addition to the report the following items were discussed: COMPASS training opportunity; Laughter Yoga feedback and training opportunity; MOU from Wheatland Lodge; Standard Library email; Project PURSEverance.

**PEDERSEN MOVED** to accept the March 15, 2017 Program Coordinator report.

Carried.

**Resolution 17-03-10**  
Program Coordinator  
Compass Training

**PEDERSEN MOVED** approval of Program Coordinator to attend Caregivers Alberta COMPASS facilitator training session for \$695 as presented in the Program Coordinator report.

Carried.

**Resolution 17-03-11**  
Program Coordinator  
Program Assistant

**PEDERSEN MOVED** approval of Program Assistant to take the Laughter Yoga Facilitator training program as presented in the Staff Report / Program Coordinator report.

Carried.

Next Meeting:


March 29,2017 @ 6:00pm at Wheatland County

Adjournment

**Resolution 17-03-12**  
Adjournment

**BURKE MOVED** to adjourn at 8:34 pm.

Carried.

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Chair  
  
\_\_\_\_\_  
Recording Secretary