

**Wheatland Family and Community Support Services (WFCSS)
Regular Meeting Minutes of November 20, 2019**

Minutes of the Meeting of the Wheatland Family & Community Support Services (WFCSS) held at Wheatland County Offices – November 20, 2019

Chair: J. Pedersen, Village of Standard
Vice Chair: A. Link, Wheatland County
Board Members: L. Schultz, Village of Hussar
D. Burke, Village of Rockyford
D. Biggar, Wheatland County

WFCSS Chief Administrative Officer: L. Walker
Recording Secretary: C. Harder (**regrets**)

Call to Order
and related
Business

PEDERSEN CALLED the meeting to order at 6:25pm

Resolution 19-11-01
Approval of
Agenda

BURKE MOVED approval of agenda as presented.

Carried.

Resolution 19-11-02
Approve Regular
Meeting

BIGGAR MOVED approval of the minutes of the Regular Board Meeting AND Organizational Meeting of October 23, 2019.

Carried.

Items for
Discussion

Business Arising

Insurance Coverage

Walker reported there is nothing currently set up by FCSSAA to cover off all FCSS organizations across province regarding cyber security.

GST/Home Support

AVAIL confirmed that we are not a large enough organization to require applying GST to our home support services (under \$50,000)

Christmas Hamper

Pedersen attended the Christmas Hamper meeting on November 4, 2019 on behalf of WFCSS. Kinsmen will participate this year. Hamper website has been updated. Standard looking after waste management. Stuff-a-Bus moved to November 23rd. Always looking for volunteers.

Items for
Discussion

New Business

Meeting Schedule

2020 meeting schedule was circulated and seemed to work with everyone's calendars. A recommendation to meet in June in Rockyford prior to summer break.

Resolution 19-11-03
Staff Recognition

BURKE MOVED approval of \$100 gift card to each employee to be presented at their Christmas luncheon.

Reports

Staff Reports

**Wheatland Family and Community Support Services (WFCSS)
Regular Meeting Minutes of November 20, 2019**

Resolution 19-11-04
Financial Services

LINK MOVED approval of the October 2019 income statements as presented based on information provided in the Request for Decision.
Carried.

Resolution 19-11-05
Financial Services

BIGGAR MOVED approval of the October 2019 reconciliation reports for WFCSS based on information provided in the Request for Decision.
Carried.

Resolution 19-11-06
CAO

SCHULTZ MOVED approval of the October 2019 Chief Administrative Officer report as provided in the Request for Decision. Key points of interest included Computer implementation and upgrade to Outlook 365; Update on discussions regarding Young Adults with Disabilities; Wheatland Seniors Transportation Society update; impact of Children's Services provincial announcement. BOARD requested County Coats poster be sent out to each community; also CP Christmas Train will act as collection point for gently used winter outerwear and boots.

Carried.

Correspondence

Certificate of recognition from FCSSAA acknowledging WFCSS as member in good standing until August 31, 2020.

Next Meeting:
Regular Meeting


January 22, 2020 @ 6:00pm at Wheatland County.

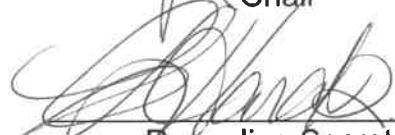
Adjournment

Resolution 19-11-07
Adjournment

SCHULTZ MOVED to adjourn at 7:10 pm.

Carried.



Chair


Recording Secretary