

**Wheatland Family and Community Support Services (WFCSS)  
Regular Meeting Minutes of March 23, 2022**

Minutes of the Meeting of the Wheatland Family & Community Support Services (WFCSS) held at the  
Wheatland County Offices, March 23, 2022

Chair: D. Burke, Village of Rockyford  
Vice Chair: G. Koester, Wheatland County  
C. Schindel, Village of Hussar  
R. Bryan, Village of Standard  
D. Biggar, Wheatland County

WFCSS Chief Administrative Officer: L. Walker  
Recording Secretary: C. Harder

Call to Order  
and related  
Business

**BURKE CALLED** the meeting to order at 6:39pm

**Resolution 22-03-01**  
Approval of  
Agenda

**BRYAN MOVED** approval of the amended agenda.

Carried.

**Resolution 22-03-02**  
Approve Regular  
Meeting

**BIGGAR MOVED** approval of the minutes of the Regular Board Meeting c  
February 23, 2022.

Carried.

Items for  
Discussion

**Business Arising**

**Resolution 22-03-03**  
2022 Budget

**KOESTER MOVED** to amend the 2022 budget reflecting a transfer of \$5154.00  
from reserves.

Carried.

Items for  
Discussion

**New Business**

RMA

Discussion directing CAO to further explore possibility of transportation subsidy  
and WFCSS as suggested by J. Luan at the RMA meeting.

Reports

**Staff Reports**

**Resolution 22-03-04**  
Financial Services

**BRYAN MOVED** approval of Financial Statements for February 2022 for WFCSS  
based on information provided in the Request for Decision.

Carried.

**Resolution 22-03-05**  
Financial Services

**BIGGAR MOVED** approval of the February 2022 Reconciliation reports for  
WFCSS based on information provided in the Request for Decision.

Carried.

**Resolution 22-03-06**  
Financial Services

**BRYAN MOVED** acceptance of the February GIC report.

Carried.

**Wheatland Family and Community Support Services (WFCSS)  
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**Resolution 22-03-07**  
Financial Services

**SCHINDEL MOVED** acceptance of the February Payroll Tracking report.  
Carried.

**Resolution 22-03-08**  
CAO Report

**BRYAN MOVED** approval of the March 2022 Chief Administrative Officer report as provided in the Request for Decision. Key points of interest include: progress of the new IT system (training complete); FCSSAA Convention and AGM (rooms booked); New Horizons Grant (received \$8,000 of \$25,000 ask – funds designated for elder abuse programming); 2021 CVITP files (38 files complete); Avail (intent to have Avail present April 27<sup>th</sup> Board Meeting); Good Friday Offering (WFCSS to receive 50% of Strathmore Churches' Good Friday Offering); Good Food Box (60 boxes, potential to be depot for Bassano FCSS).  
Carried

**Resolution 22-03-09**  
GST Rebate

**KOESTER MOVED** acceptance of the GST Reassessment document dated March 14, 2022 as information.  
Carried.

**Next Meeting:**  
Regular Meeting

April 22, 2022 at 6:00pm at Wheatland County offices.

**Adjournment**

**Resolution 22-03-10**  
Adjournment

**KOESTER MOVED** to adjourn at 7:30pm.  
Carried.

  
Chair

  
Recording Secretary