

**Wheatland Family and Community Support Services (WFCSS)  
Regular Meeting Minutes of April 28, 2021**

Minutes of the Meeting of the Wheatland Family & Community Support Services (WFCSS) held by video conference (zoom) on April 28, 2021.

Chair: J. Pedersen, Village of Standard  
Vice Chair: L. Schultz, Village of Hussar  
D. Burke, Village of Rockyford  
D. Biggar, Wheatland County  
G. Koester, Wheatland County

WFCSS Chief Administrative Officer: L. Walker  
Recording Secretary: C. Harder

Call to Order  
and related  
Business

**PEDERSEN CALLED** the meeting to order at 6:44pm

**Resolution 21-04-01**  
Approval of  
Agenda

**BIGGAR MOVED** approval of the amended agenda. Carried.

\*Note D. Burke exited meeting at 6:46pm

**Resolution 21-04-02**  
Approve Regular  
Meeting

**SCHULTZ MOVED** approval of the minutes of the Regular Board Meeting of March 24, 2021. Carried.

Items for  
Discussion

**Business Arising**

211

CAO has submitted relevant data to 211. WFCSS awaits response regarding program roll out and will communicate accordingly.

Collabria Update

Upon further discussion, Collabria has modified past decision and has granted WFCSS an increase to their credit limit.

**New Business**

East Strathmore  
Solar Project

WFCSS has received information regarding potential funding to community programming as evident in documentation received from Wheatland County.

Reports

**Staff Reports**

**Resolution 21-04-03**  
Financial Services

**KOESTER MOVED** approval of the Financial Statements for March 2021 for WFCSS based on information provided in the Request for Decision. Carried.

**Resolution 21-04-04**

**Wheatland Family and Community Support Services (WFCSS)  
Regular Meeting Minutes of April 28, 2021**

Financial Services

**SCHULTZ MOVED** approval of the March 2021 reconciliation report for WFCSS based on information provided in the Request for Decision.

Carried.

2020 GST Return

CAO reported on the 2020 GST return information.

Resolution 21-04-05  
CAO Report

**KOESTER MOVED** approval of the April 2021 Chief Administrative Officer report as provided in the Request for Decision. Key points of interest include the Municipal Contributions to WFCSS programming, a 2021 Tax Season (CVITP) update including client numbers; the potential launch of the Keep in Touch program and Seniors Abuse Initiative; update on our review engagement and issues that have arisen; the status of a potential indirect funding recipient from the Village of Hussar as well as an update on the WFCSS website including acknowledgement of client testimonials.

Carried.

Closed Session

Resolution 21-04-06  
Labour

**SCHULTZ MOVED** to go in-camera at 7:25pm.

Carried.

Resolution 21-04-07  
Labour

**KOESTER MOVED** to come out of camera at 7:30pm.

Carried.

Resolution 21-04-08  
Labour

**SCHULTZ MOVED** to accept the CAO evaluation report as presented by the Personnel Committee.

Carried.

Next Meeting:  
Regular Meeting


May 26, 2021 at 6:00pm / 6:30pm in person / video conference at discretion of Chair.

Adjournment

Resolution 21-04-09  
Adjournment

**SCHULTZ MOVED** to adjourn at 7:33pm.

Carried.

  
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Chair

  
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Secretary

Recording