

**Wheatland Family and Community Support Services (WFCSS)  
Organizational Meeting Minutes of December 5, 2023**

Minutes of the Organizational Meeting of the Wheatland Family & Community Support Services (Wheatland FCSS) held at Wheatland County Offices, December 5, 2023

**Board Members**

C. Schindel, Village of Hussar  
A. Geeraert, Village of Rockyford  
R. Bryan, Village of Standard  
D. Biggar, Wheatland County (Zoom)  
S. Laprise, Wheatland County

**WFCSS CAO:  
Recording Secretary:**

C. Gaudet  
C. Harder

**Call to Order**

**GAUDET CALLED** the meeting to order at 7:04 pm.

**Appointments:**

**Chair**

Gaudet called for nominations for the position of Chair.  
Laprise self nominates for the position of Chair.

**Resolution 23-12-01  
Nominations Cease  
(Chair)**

**BRYAN MOVED** to cease nominations. Carried.

**Vice Chair**

S. LAPRISE was elected Chair for the ensuing year.

\*Note: S. Laprise assumed chair responsibilities at 7:07pm.

Laprise called for nominations for position of Vice Chair.  
Laprise nominates D. Biggar for position of Vice Chair.  
D. Biggar accepts nomination.

**Resolution 23-12-02  
Nominations Cease  
(Vice Chair)**

**LAPRISE MOVED** to cease nominations. Carried.

**Finance  
Committee**

D. BIGGAR was declared Vice Chair for the ensuing year.  
  
The Finance Committee is to be comprised of the Chair, Vice Chair and one other Board member.  
  
Laprise called for nominations for the Finance Committee.  
Laprise nominates Bryan for position on Finance Committee.  
Bryan accepts nomination.

**Resolution 23-12-03  
Nominations Cease  
(Finance)**

**LAPRISE MOVED** to cease nominations. Carried.

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R. BRYAN was declared the third member of the Finance Committee (with Chair Laprise and Vice Chair Biggar) for the ensuing year.

Personnel  
Evaluation

The Personnel / Evaluation Committee will consist of two Board members.

Laprise nominates Geeraert for the position of Personnel / Evaluation Committee. Geeraert respectfully declines nomination.

Laprise nominates Bryan for the position of Personnel / Evaluation Committee. Bryan accepts nomination.

Schindel self nominates for the position of Personnel / Evaluation Committee.

**Resolution 23-12-04**  
Nominations Cease  
(Personnel / Evaluation)

**LAPRISE MOVED** to cease nominations.

Carried.

Policy Committee

The Policy Committee will consist of Chair and Vice Chair.

**Resolution 23-12-05**  
Policy Committee

**LAPRISE MOVED** to appoint Chair (Laprise) and Vice Chair (Biggar) as members of the Policy committee for the ensuing year.

Carried.

Auditor

**Resolution 23-12-06**  
Auditor

**LAPRISE MOVED** to renew AVAIL accounting firm as auditors with WFCSS for the ensuing year, unless there is a requirement to start a new terms with a Request for Proposal (RFP).

Carried.

Meeting Dates

**Resolution 23-12-07**  
Meeting Dates

**BRYAN MOVED** to accept WCFSS regular meetings as presented for 7:00pm on the fourth Wednesday of every month at Wheatland County offices.

Carried.

Signing Authority

Signing authority will not be changed for bank account 15219355 for WFCSS.

Adjournment

**Resolution 23-12-08**  
Adjournment

**LAPRISE MOVED** adjournment at 7:18pm.

Carried.

  
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Chair

  
\_\_\_\_\_  
Recording Secretary