

**Wheatland Family and Community Support Services (WFCSS)  
Regular Meeting Minutes of May 26, 2021**

Minutes of the Meeting of the Wheatland Family & Community Support Services (WFCSS) held by video conference (Zoom) on May 26, 2021

Chair: J. Pedersen, Village of Standard  
Vice Chair: L. Schultz, Village of Hussar  
D. Burke, Village of Rockyford  
D. Biggar, Wheatland County  
G. Koester, Wheatland County

WFCSS Chief Administrative Officer: L. Walker  
Recording Secretary: C. Harder

\*6:30pm presentation by Darren Adamson, AVAIL

Call to Order  
and related  
Business

**PEDERSEN CALLED** the meeting to order at 6:50pm

**Resolution 21-05-01**  
Approval of  
Agenda

**BURKE MOVED** approval of the agenda.

Carried.

**Resolution 21-05-02**  
Approve Regular  
Meeting

**SCHULTZ MOVED** approval of the minutes of the Regular Board Meeting of Apr 28, 2021.

Carried.

Items for  
Discussion

**New Business**

**Resolution 21-05-03**  
AVAIL

**PEDERSEN MOVED** approval of the AVAIL Review Engagement as presented.

Carried.

**Resolution 21-05-04**  
Surplus

**BIGGAR MOVED** to direct CAO to send letter to Provincial FCSSA requesting permission to carry over WFCSS surplus for use in 2021 fiscal year.

Carried.

Reports

**Staff Reports**

**Resolution 21-05-05**  
Financial Services

**KOESTER MOVED** approval of the Financial Statements for April 2021 for WFCSS based on information provided in the Request for Decision.

Carried.

**Wheatland Family and Community Support Services (WFCSS)  
Regular Meeting Minutes of May 26, 2021**

**Resolution 21-05-06**

Financial Services

**SCHULTZ MOVED** approval of the April 2021 reconciliation report for WFCSS based on information provided in the Request for Decision.  
Carried.

**Resolution 21-05-07**  
RBC Account

**SCHULTZ MOVED** approval of terminating the RHP and Interagency RBC accounts and moving them to the existing WFCSS Connect First account.  
Carried.

**Resolution 21-05-08**  
CAO Report

**BURKE MOVED** approval of the May 2021 Chief Administrative Officer report as provided in the Request for Decision. Key points of interest include the Good Food Box surplus, Keep In Touch program and partnership with Lethbridge and Strathmore FCSS, the TEMployment Program Partnership, 211 updates, WFCSS website and the Seniors Abuse Initiative.  
Carried.

**Resolution 21-05-09**  
Good Food Box

**BIGGAR MOVED** to purchase six (6) Good Food Boxes at \$37.00 on June order date for distribution to the Wheatland County Food Bank.  
Carried.

Next Meeting:  
Regular Meeting


June 23, 2021 at 6:00pm / 6:30pm in person / video conference


Adjournment

**Resolution 21-05-10**  
Adjournment

**SCHULTZ MOVED** to adjourn at 7:34pm.

Carried.

  
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Chair

  
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Recording Secretary