

**Wheatland Family and Community Support Services (WFCSS)
Regular Meeting Minutes of February 22, 2023**

Minutes of the Meeting of the Wheatland Family & Community Support Services (WFCSS) held by
video conference on February 22, 2023

Chair: S. Laprise, Wheatland County (regrets)
D. Biggar, Wheatland County (Acting Chair)
R. Bryan, Village of Standard
D. Burke, Village of Rockyford (regrets)
C. Schindel, Village of Hussar

WFCSS CAO C. Gaudet
Recording Secretary: C. Harder

Call to Order
and related
Business

BIGGAR CALLED the meeting to order at 7:00pm

Resolution 23-02-01
Approval of
Agenda

SCHINDEL MOVED approval of the amended agenda.

*Amendment of meeting location
*Addition of 2.1 c) Home Support Fees
*Addition of 2.2 b) Grant Deadlines

Carried.

Resolution 23-02-02
Approve Regular
Meeting

SCHINDEL MOVED approval of the minutes of the Regular Board Meeting of
January 25, 2023

Carried.

New Business

Resolution 23-02-03
2023 Budget

BRYAN MOVED to accept the 2023 WFCSS Budget as presented.
Carried.

Resolution 23-02-04
2023 Grant Funding
Applications

BIGGAR MOVED to accept the 2023 Grant Funding Applications as presented.
Carried.

Resolution 23-02-05
Home Support Fees

BRYAN MOVED to adjust WFCSS Home Support Fees to reflect, effective
immediately, an increase of \$1.00/hour at each level of the Fee Schedule for new
clients, and notice of increase of the same for existing clients effective January
2024.

Carried.

Old Business

Resolution 23-02-06
Cost of Living Allowance
(COLA) 2023

BRYAN MOVED approval of 3.5% Cost of Living Allowance (COLA) to be applied
to all staff, retroactive to January 1, 2023.

Carried.

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Resolution 23-02-07
Grant Deadlines

BIGGAR MOVED that the CAO will set and communicate grant deadlines of December 31st for receipt of Grant Reports and January 31st for receipt of Grant Applications.

Carried.

Reports

Staff Reports

Resolution 23-02-08
Financial Services

BRYAN MOVED to accept the Income Statement for January 2023 as presented.

Carried.

Resolution 23-02-09
Financial Services

SCHINDEL MOVED to accept the January 2023 Comparative Income Statement as presented.

Carried.

Resolution 23-02-10
Financial Services

BIGGAR MOVED to accept the 2022 Year End Comparative Income Statement as presented.

Carried.

Resolution 23-02-11
Financial Services

SCHINDEL MOVED to accept the Bank Reconciliation Statement for January 2023 as presented.

Carried.

Resolution 23-02-12
Financial Services

BIGGAR MOVED acceptance of the monthly GIC report as presented.

Carried.

Resolution 23-02-13
Financial Services

BRYAN MOVED acceptance of the January 2023 payroll report as presented.

Carried.

Resolution 23-02-14
Staff Report
Operations

SCHINDEL MOVED approval of the February 2023 Operations Report as presented. Key points of interest included the Good Food Box, Senior Power planning, Lunch and Learn, Collective Cooking, upcoming Elder Abuse Seminars and Wheatland County Food Bank.

Carried.

Resolution 23-02-15
Recognition

SHINDEL MOVED approval of the acknowledgement of M. Kooistra for 33 years of service with WFCSS (years of service certificate/ card and ~\$200 value token or gift card) on behalf of the WFCSS Board and CAO.

Carried.

Correspondence

Thank You

Receipt and review of correspondence received from M. Kooistra and Benedictson.

Next Meeting:
Regular Meeting

March 22, 2023 @ 7:00pm at Wheatland County offices.

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Adjournment


Resolution 23-02-16
Adjournment

BIGGAR MOVED to adjourn at 8:09pm.

Carried.



Chair



Secretary

Recording