

**Wheatland Family and Community Support Services (WFCSS)
Regular Meeting Minutes of January 25, 2023**

Minutes of the Meeting of the Wheatland Family & Community Support Services (WFCSS) held at the
Wheatland County Offices, January 25, 2023

Chair: S. Laprise, Wheatland County
D. Biggar, Wheatland County
R. Bryan, Village of Standard
D. Burke, Village of Rockyford
C. Schindel, Village of Hussar

WFCSS CAO C. Gaudet
Recording Secretary: C. Harder

Call to Order
and related
Business

LAPRISE CALLED the meeting to order at 7:05pm

Resolution 23-01-01
Approval of
Agenda

BIGGAR MOVED approval of the amended agenda.

Carried.

Resolution 23-01-02
Approve Regular
Meeting

BURKE MOVED approval of the minutes of the Regular Board Meeting of
November 23, 2022

Carried.

New Business

Resolution 22-01-03
Cost of Living Allowance
(COLA) 2023

BURKE MOVED to calculate Cost of Living Allowance increase at 2.5% for
budgeting purposes.

Carried.

Resolution 23-01-04
2023 Mileage Rates

BIGGAR MOVED to calculate 2023 mileage at the rate schedule of \$0.68/km for
the first 5,000km driven and \$0.62/km for additional kilometers driven for budgeting
purposes.

Carried.

2022 Grant
Funding Requests

CAO will report to WFCSS Board when the reporting dates changed for funding
recipients.

Community Fee
Assistance Program

WFCSS CAO will establish guidelines and eligibility parameters for the Community
Fee Assistance Program.

Reports

Staff Reports

Resolution 23-01-05
Financial Services

BIGGAR MOVED to accept the Income Statement for November 2022 and
December 2022 as presented.

Carried.

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Resolution 23-01-06
Financial Services

BRYAN MOVED to accept the Income Statement for October 2022, November 2022 and December 2022 as presented.

Carried.

Resolution 23-01-07
Financial Services

BRYAN MOVED acceptance of the monthly GIC report as presented.

Carried.

Resolution 23-01-08
Financial Services

BIGGAR MOVED acceptance of the November 2022 and December 2022 payroll report as presented.

Carried.

Resolution 23-01-09
Staff Report
Operations

SCHINDEL MOVED approval of the January 2023 Operations Report as presented. Key points of interest included the distribution of the Wellness Bags, Good Food Box, Senior Power planning, CVITP and grant, the 5 for Life Books Sale, WRREH grant funding approval and home support.

Carried.

Correspondence

Resolution 23-01-10
AMSC General
Insurance

SCHINDEL MOVED to accept the AMSC update provided as general information (policy will be in for review soon with anticipated costs of approximately \$950.00)

Carried.

Next Meeting:
Regular Meeting

February 22, 2023 @ 7:00pm at Wheatland County offices.

Adjournment

Resolution 23-01-11
Adjournment

BIGGAR MOVED to adjourn at 8:09pm.

Carried.



Chair



Secretary

Recording