

**Wheatland Family and Community Support Services (WFCSS)
Regular Meeting Minutes of April 26, 2017**

Minutes of the Meeting of the Wheatland Family & Community Support Services (WFCSS) held at Wheatland County Office, Strathmore, Alberta – April 26, 2017

Chair: J. Pedersen, Village of Standard
Vice Chair: B. Bland, Wheatland County
Board Members: T. Muir, Village of Hussar
D. Burke, Village of Rockyford
G. Koester, Wheatland County

WFCSS Program Coordinator: L. Walker
Recording Secretary: C. Harder

Call to Order
and related
Business

PEDERSEN CALLED the meeting to order at 6:32 pm.

Resolution 17-04-01
Approval of
Agenda

BURKE MOVED approval of agenda as amended (Addition of In-Camera Session – Labour, Program Coordinator)

Carried.

Resolution 17-04-02
Approve Regular
Meeting Minutes

BLAND MOVED approval of the minutes of the Regular Board Meeting of March 29, 2017

Carried.

Items for
Discussion

New Business

Resolution 17-04-03
Practicum Student

PEDERSEN MOVED approval of hosting Reeves College practicum placement for 100 hours, beginning June 12, 2017 for WFCSS based on information provided in the Request for Decision.

Carried.

Reports

Staff Reports

Resolution 17-04-04
Financial Services

PEDERSEN MOVED approval of the March 2017 income statement for WFCSS based on information provided in the Request for Decision with recommendation that a revenue / expense category be created for Community Support Programs.
Carried.

Resolution 17-04-05
Financial Services

BURKE MOVED approval of the March 2017 reconciliation report for WFCSS based on information provided in the Request for Decision.

Carried.

Resolution 17-04-06
Financial Services

Board denied request to accept the adjustment to the 2017 budget based on information provided in the Request for Decision, selecting to table discussion to next Board Meeting, May 24, 2017.

Resolution 17-04-07
Program Coordinator

PEDERSEN MOVED approval of the April 26, 2017 Program Coordinator report as provided in the Request for Decision.

Carried.

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Resolution 17-04-08
Closed Session

BURKE MOVED that the meeting go into a "closed-session" (in-camera) – time 7:09 pm., pertaining to the following:

- Labour Matters -FOIP Act Section 17. Re. Program Coordinator Employee Performance Review

Carried.

*Please note that L. Walker and C. Harder left meeting at 7:10pm

*Please note that L. Walker and C. Harder returned to meeting at 7:53pm

Resolution 17-04-09
Closed Session

BURKE MOVED that the meeting come out of "closed-session" – time 8:44 pm.
Carried.

Resolution 17-04-10
Program Coordinator

BURKE MOVED approval to change the Program Coordinator title to Chief Administrative Officer (CAO) and increase position salary by 5% retroactively effective January 1, 2017.

Carried.

Next Meeting: May 24, 2017 @ 6:00pm at Wheatland County

Adjournment

Resolution 17-04-11
Adjournment

MUIR MOVED to adjourn at 8:47 pm.

Carried.

Chair _____
Recording Secretary _____