

**Wheatland Family and Community Support Services (WFCSS)
Regular Meeting Minutes of December 5, 2018**

Minutes of the Meeting of the Wheatland Family & Community Support Services (WFCSS) held at Village of Rockyford Municipal Office – December 5, 2018

Chair: J. Pedersen, Village of Standard
Vice Chair: A. Link, Wheatland County
Board Members: L. Schultz, Village of Hussar
D. Burke, Village of Rockyford
D. Biggar, Wheatland County

WFCSS Chief Administrative Officer: L. Walker
Recording Secretary: C. Harder

Call to Order
and related
Business

PEDERSEN CALLED the meeting to order at 7:26 pm.

Resolution 18-12-10
Approval of
Agenda

PEDERSEN MOVED approval of agenda as presented.
Carried.

Resolution 18-12-11
Approve Regular
Meeting Minutes

PEDERSEN MOVED approval of the minutes of the Regular Board Meeting of October 24, 2018.
Carried.

Items for
Discussion

Business Arising

Resolution 18-12-11
Location Update

WFCSS to remain in Wheatland County building but will downsize to two offices and supply room. Significant activities occurring for month of December to facilitate move in terms of amalgamation and records review.
PEDERSEN MOVED to direct CAO to commence records destruction (Box 1 – 10) pursuant to government guidelines as presented during WFCSS location move and update discussion.
Carried.

Staff & Board
Recognition

Coats to be presented to Staff during employee luncheon on December 15, 2018. Board Members presented with coats on December 5, 2018.

WFCSS Bylaws

Bylaws received by Edmonton.

Items for
Discussion

New Business

Christmas / Holiday
Dinner

Tentative date, subject to location availability – January 26, 2019 at Strathmore Civic Centre at 5:00pm.

Reports

Staff Reports

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Resolution 18-12-12
Financial Services

LINK MOVED approval October 2018 income statement as presented based on information provided in the Request for Decision.

Carried.

Resolution 18-12-13
Financial Services

BURKE MOVED approval of the October 2018 reconciliation report for WFCSS based on information provided in the Request for Decision.

Carried.

Resolution 18-12-14
CAO
Adopt-A-Family

BURKE MOVED to direct CAO to provide \$500 from non-municipal funds in form of gift cards (groceries and gas) to Adopt-A-Family as introduced in CAO report.

Carried.

Resolution 18-12-15
CAO

PEDERSEN MOVED approval of the November 2018 Chief Administrative Officer report as provided in the Request for Decision. Key points of interest included updates from the FCSSAA Annual Conference, Christmas Hamper, Caregiver Resource Manual, Pregnancy Care Centre Wish List, Palliative Navigator Project and the Volunteer Appreciate Dinner.

Carried.

Correspondence:

Note of appreciation from L. Holt.

Next Meeting:
Regular Meeting

January 23, 2019 @ 6:00pm at Wheatland County

Adjournment

Resolution 18-12-16
Adjournment

SCHULTZ MOVED to adjourn at 8:49 pm.

Carried.



Chair


Recording Secretary