

**Wheatland Family and Community Support Services (WFCSS)
Regular Meeting Minutes of February 22, 2017**

Minutes of the Meeting of the Wheatland Family & Community Support Services (WFCSS) held at Wheatland County Office, Strathmore, Alberta – February 22, 2017

Chair: J. Pedersen, Village of Standard
Vice Chair: B. Bland, Wheatland County
Board Members: T. Muir, Village of Hussar (regrets)
T. Franks, Village of Hussar
D. Burke, Village of Rockyford
G. Koester, Wheatland County (regrets)

WFCSS Program Coordinator: L. Walker
Recording Secretary: C. Harder

Presentations: Roots of Empathy – 6:00 pm
Foothills Fetal Alcohol Society – 6:30 pm

*Please note that Roots of Empathy Representative exited facility at 6:29 pm.
*Please note that Foothills Fetal Alcohol Society Representative exited facility at 7:00 pm

Call to Order
and related
Business

PEDERSEN CALLED the meeting to order at 7:26 pm.
*Please note that there was a member of the general public present when the meeting was called to order.

Resolution 17-02-01
Approval of
Agenda

BURKE MOVED approval of agenda.
Carried.

Resolution 17-02-02
Approve Regular
Meeting Minutes

PEDERSEN MOVED approval of the minutes of the Regular Board Meeting of January 19, 2017.
Carried.

Items for
Discussion

Business Arising

Resolution 17-02-03
Board Organizational
Structure

BLAND MOVED approval of extension of WFCSS Board Organizational Structure as it currently stands for 2016-2017 term as provided in the Request for Decision.
Carried.

Resolution 17-02-04
eBanking/Purchase Card

PEDERSEN MOVED approval of eBanking and Global Payment MasterCard for purchases and financial transactions relative to WFCSS program needs to a maximum of \$5,000.00 based on information provided in the Request for Decision.
Carried.

RFD - Rebrand

Discussion included alignment with provincial organization in terms of colour and tag line and ensuring consistent marketing message for all publications.

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Board accepted information of new brand for WFCSS as directed Program Coordinator to bring to next meeting.

RFD - Facebook

Board chose to carry forward Facebook discussion to next meeting.

New Business

Resolution 17-02-05
FOIP Training

BLAND MOVED approval of one day training at SAIT for Program Coordinator and Board Secretary on *FOIP – Introduction and Privacy* based on information provided in the Request for Decision.

Carried.

Reports

Resolution 17-02-06
Financial Statement

BURKED MOVED to accept the Financial Statement to January 31, 2017 as information.

Carried.

Resolution 17-02-07
Reconciliation Report

BURKE MOVED to accept the Reconciliation Report to January 31, 2017 as presented.

Carried.

Resolution 17-02-08

BURKE MOVED the Program Coordinator participate on the Economic Development Board for Wheatland County as a resource for a six month period.

Carried.

Resolution 17-02-09
Coordinator
Meeting with SFCSS

Program Coordinator presented the report as presented in Board Program package. In addition to the report the following items were discussed:

FRANKS MOVED to accept the February 22, 2017 Program Coordinator report.

Carried.

Next Meeting:


March 15, 2017 @ 6:00pm at Wheatland County

Adjournment


Resolution 17-02-10
Adjournment

BURKE MOVED to adjourn at 8:20 pm.

Carried.



Chair



Recording Secretary