

**Wheatland Family and Community Support Services (WFCSS)
Regular Meeting Minutes of February 28, 2024**

Minutes of the Meeting of the Wheatland Family & Community Support Services (WFCSS) held at the Wheatland County Offices on February 28, 2024

Chair:
Vice Chair:

- S. Laprise, Wheatland County
- D. Biggar, Wheatland County (regrets)
- R. Bryan, Village of Standard
- A. Geeraert, Village of Rockyford (video)
- C. Schindel, Village of Hussar

WFCSS CAO
Recording Secretary:

- C. Gaudet
- C. Harder

Call to Order
and related
Business

LAPRISE CALLED the meeting to order at 7:01pm

Resolution 24-02-01
Approval of
Agenda

BRYAN MOVED approval of the agenda.

Carried.

Resolution 24-02-02
Approve Regular
Meeting

SCHINDEL MOVED approval of the minutes of the Regular Board Meeting of January 24, 2024.

Carried.

New Business

Resolution 24-02-03
2024 Budget

SCHINDEL MOVED approval of the 2024 WFCSS Budget as presented.

Carried.

Resolution 24-02-04
COLA/Travel

BRYAN MOVED an increase of 2.75% cost of living increase for WFCSS staff and no change to existing travel allowance of \$0.68 / first 5000 kilometers and \$0.62/each additional kilometer travelled.

Carried.

Resolution 24-02-05
Rural Health
Partnership

SCHINDEL MOVED to release \$3,000.00 in funds from that program account for WFCSS usage.

Carried.

Resolution 24-02-06
Records Disposition

BRYAN MOVED to destroy records / contents of Box #24-1 as presented.

Carried.

WFCSS Grant
Applications

WFCSS Grant Applications tabled until next meeting.

Transportation
Grant

WFCSS has been shortlisted and invited to submit a grant application.

Marketing
Promotion

WFCSS CAO will review options for Strathmore media promotions opportunities.

Drive Happiness

WFCSS CAO will seek 5 volunteers to review potential new program.

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Old Business

Auditor Selection of a new auditor to be tabled until 2025.

Calgary Foundation Transportation discussion to be tabled until next meeting.

CVITP Data and printer have been secured for travelling tax clinics.

Resolution 24-02-07
Recess **LAPRISE DECLARED** a five-minute recess at 8:21pm

Resolution 24-02-08
Recess **LAPRISE DECLARED** meeting back in session at 8:25pm.

Reports
Staff Reports

Resolution 24-02-09
Financial Services **BRYAN MOVED** approval of the Income Statement for January 2024 as presented.
Carried.

Resolution 24-02-10
Financial Services **SCHINDEL MOVED** approval of the Reconciliation Statement for January 2024.
Carried.

Resolution 24-02-11
Financial Services **GEERAERT MOVED** acceptance of the GIC reports for January 2024.
Carried.

Resolution 24-02-12
Financial Services **BRYAN MOVED** acceptance of the January 2024 Payroll Report as presented.
Carried.

Resolution 24-02-13
Staff Report
Operations **SCHINDEL MOVED** approval of the January 2024 Operations Report as presented. Key points of interest included the Good Food Box, Lunch and Learn, Community Fee Assistance Program, Elder Abuse Resource Awareness Coalition and Social Prescribing for Older Adults, ARC and Wheatland Youth Network, Collective Cooling and Compass for the Caregiver.
Carried.

Closed Session

Resolution 24-02-14
Closed Session –
Labour **BRYAN MOVED** to go in-camera at 8:43pm
Carried.

Resolution 24-02-12
Closed Session –
Labour **BRYAN MOVED** to end in-camera session at 8:56pm
Carried.

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Resolution 24-02-13
Business Arising
Closed Session

SCHINDEL MOVED to direct WFCSS CAO to perform due diligence in relation to the organizational restructure as discussed.

Carried.

Next Meeting:
Regular Meeting

March 27, 2024 @ 7:00pm at Wheatland County offices.

Adjournment

Resolution 24-02-14
Adjournment

LAPRISE DECLARED adjournment 8:57pm.

Carried.

Shapouse

Chair

[Signature]

Recording Secretary