

**Wheatland Family and Community Support Services (WFCSS)
Regular Meeting Minutes of January 24, 2018**

Minutes of the Meeting of the Wheatland Family & Community Support Services (WFCSS) held at Wheatland County Office, Strathmore, Alberta – January 24, 2018

Chair: J. Pedersen, Village of Standard
Vice Chair: A. Link, Wheatland County
Board Members: L. Schultz, Village of Hussar
D. Burke, Village of Rockyford
D. Biggar, Wheatland County

WFCSS Chief Administrative Officer: L. Walker
Recording Secretary: C. Harder

Call to Order
and related
Business

PEDERSEN CALLED the meeting to order at 6:36 pm.

Resolution 18-01-01
Approval of
Agenda

BURKE MOVED approval of agenda as presented.

Carried.

Resolution 18-01-02
Approve Regular
Meeting Minutes

LINK MOVED approval of the minutes of the Regular Board Meeting of November 29, 2017.

Carried.

Resolution 18-01-03
Approve Organizational
Meeting Minutes

LINK MOVED approval of the minutes of the Organizational Meeting of November 29, 2017.

Carried.

Items for
Discussion

Business Arising

Resolution 18-01-03
Funding Agreement

BIGGAR MOVED to accept funding agreement as presented - with request to municipalities for an increase in funding by 10% for the fiscal year.

Carried.

2018 Budget Meeting

Finance Committee will meet on February 22, 2018 at 6:00pm at Wheatland County Office.

Reports

Staff Reports

Resolution 18-01-04
Financial Services

PEDERSEN MOVED approval of the November – December 2017 income statement for WFCSS based on information provided in the Request for Decision. Request for Decision follow-up action item includes CAO to email explanation of discrepancies shown for Good Food Box entries.

Carried.

**Wheatland Family and Community Support Services (WFCSS)
Regular Meeting Minutes of January 24, 2018**

Resolution 18-01-05
Financial Services

LINK MOVED approval of the November - December 2017 reconciliation report for WFCSS based on information provided in the Request for Decision. Request for Decision follow-up item includes CAO to provide GIC activity on report.
Carried.

Resolution 18-01-06
Review Engagement

SCHULTZ MOVED to direct Chair to sign Review Engagement letter.
Carried.

Resolution 18-01-07
CAO

SCHULTZ MOVED approval of the November 20, 2017 – January 24, 2018 Chief Administrative Officer report as provided in the Request for Decision. Key points of interest included an update on the Christmas Hamper, Reception Centre Training, Community Coats, Caregiver Calendar Project and 2018 Grant Applications.
Carried.

Resolution 18-01-08
Correspondence

BURKE MOVED acceptance of the AB Human Services FCSSAA Reconciliation Statement as information.
Carried.

Correspondence

Board reviewed general correspondence, Harty Thank You, 2018.

Resolution 18-01-09
Closed Session

PEDERSEN MOVED that the meeting go into a 'closed session' (in-camera), time 7:59 pm, pertaining to the following:
- Labour Matter [FOIP Act, Section 17]
Carried.

Resolution 18-01-10
Closed Session

BURKE MOVED that the meeting come out of 'closed session' at 8:21pm.
Carried.

Resolution 18-01-11
Labour

PEDERSEN MOVED that WFCSS pay out 110 hours of outstanding 2017 over time hours as presented as per contract.
Carried.

Next Meeting:
Regular Meeting

February 28, 2018 @ 6:00pm at Wheatland County

Adjournment

Resolution 18-01-12
Adjournment

SCHULTZ MOVED to adjourn at 8:27 pm.
Carried.



Chair


Recording Secretary