

**Wheatland Family and Community Support Services (WFCSS)
Regular Meeting Minutes of June 24, 2020**

Minutes of the Meeting of the Wheatland Family & Community Support Services (WFCSS) held at Wheatland County ECC on June 24, 2020.

Chair: J. Pedersen, Village of Standard
Vice Chair: A. Link, Wheatland County
Board Members: L. Schultz, Village of Hussar
D. Burke, Village of Rockyford
D. Biggar, Wheatland County

WFCSS Chief Administrative Officer: L. Walker
Recording Secretary: C. Harder

Call to Order
and related
Business

PEDERSEN CALLED the meeting to order at 6:06pm

Resolution 20-06-01
Approval of
Agenda

BURKE MOVED approval of agenda as presented.

Carried.

Resolution 20-06-02
Approve Regular
Meeting

LINK MOVED approval of the minutes of the Regular Board Meeting of May 27 2020.

Carried.

Items for
Discussion

Business Arising

Strathmore
Overnight Shelter

CAO's meeting with Rev. Karp indicated that SOS seldom sees residents of Wheatland County using the Strathmore Overnight Shelter Services. Numbers have not changed and are very few to report. Rev. Karp also indicated that the SOS regularly provides services to Calgary referrals (especially now during COVID), people travelling through to/from Saskatchewan as well as residents of Siksika Nation.

Review Engagement

CAO reported that of the 5 requests for proposals, they have received back only 2 responses / fee schedules. Due to potential COVID delays, WFCSS will wait for potential responses from the remaining 3 organizations until the next scheduled Board Meeting.

Policy Handbook Review

Revisions/updates will be completed over summer months and distributed to Board for review prior to presentation at September meeting.

New Business

Website

Discussion regarding ownership and possession of passwords for programs and social media channels owned by WFCSS. Board indicated that all passwords are owned by WFCSS and CAO should have access to any and all passwords to WFCSS systems, regardless of who created the account or password.

Resolution 20-06-03
Passwords

BURKE MOVED that CAO shall communicate with all employees and request a passwords be remitted to CAO within 24 hours.

Carried.

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Reports

Staff Reports

Resolution 20-06-04
Financial Services

SCHULTZ MOVED approval of the May 2020 income statement as presented based on information provided in the Request for Decision.
Carried.

Resolution 20-06-05
Financial Services

LINK MOVED approval of the May 2020 reconciliation reports for WFCSS based on information provided in the Request for Decision.
Carried.

Resolution 20-06-06
CAO Report

SCHULTZ MOVED approval of the June 2020 Chief Administrative Officer report as provided in the Request for Decision. Key points of interest included relaunch activities with presentation of PPE provisions for all Home Support field staff, Indirect Programs Information, and Compass Training opportunity.
Carried.

Resolution 20-06-07
Compass Training

PEDERSEN MOVED approval for CAO to take Compass Training online at reduced rate of \$600.00.
Carried.

Closed Session

Resolution 20-06-07
Labour

PEDERSEN MOVED to go in-camera at 6:54pm.
Carried.

Resolution 20-06-08
Labour

BURKE MOVED to come out of camera at 7:28pm.
Carried.

Resolution 20-06-09
Passwords

BURKE MOVED to rescind earlier motion "Resolution 20-06-03".
Carried.

Resolution 20-06-10
Correspondence

BIGGAR MOVED to accept correspondence presented as information.
Carried.


Next Meeting:
Regular Meeting


July 15, 2020 at discretion of the Chair at Wheatland County ECC.

Adjournment

Resolution 19-06-11
Adjournment

SCHULTZ MOVED to adjourn at 7:31 pm.
Carried.



Chair


Recording Secretary