

**Wheatland Family and Community Support Services (WFCSS)  
Regular Meeting Minutes of May 27, 2020**

Minutes of the Meeting of the Wheatland Family & Community Support Services (WFCSS) held via video and phone conference on May 27, 2020.

Chair: J. Pedersen, Village of Standard  
Vice Chair: A. Link, Wheatland County  
Board Members: L. Schultz, Village of Hussar  
D. Burke, Village of Rockyford  
D. Biggar, Wheatland County

WFCSS Chief Administrative Officer: L. Walker  
Recording Secretary: C. Harder

Call to Order  
and related  
Business

**PEDERSEN CALLED** the meeting to order at 6:05pm

**Resolution 20-05-01**  
Approval of  
Agenda

**BURKE MOVED** approval of agenda as amended to include Section 5 – 5.2 Closec  
(In Camera) Labour session and Section 2.2. b Rural Homelessness.  
Carried.

**Resolution 20-05-02**  
Approve Regular  
Meeting

**SCHULTZ MOVED** approval of the minutes of the Regular Board Meeting of April  
22, 2020.  
Carried.

Items for  
Discussion

**Business Arising**

Avail Final Report

CAO reported that the Avail Final Report has been completed, seeing slight  
increases in field labour.

Benefits

CAO reported that the new benefit program is scheduled to begin on Monday,  
June 1<sup>st</sup>, 2020 with similar or improved employee coverage.

**New Business**

Media Interactions

CAO reported results of meeting with media outlet, Strathmore Now, indicating  
agreement that they will ensure correct coverage of WFCSS activities via written  
submission from WFCSS CAO. A verbal apology was also given.

Rural Homelessness

Vice Chair Link brought it to WFCSS attention that representatives of Strathmore  
Town Council indicated that the Strathmore Overnight Shelter is hosting  
considerable numbers of people from Wheatland County. WFCSS CAO will speak  
directly to Rev. Karp of the Strathmore Overnight Shelter and request client  
statistics for discussion at next meeting.

Reports

**Staff Reports**

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**Resolution 20-05-03**  
Financial Services

**LINK MOVED** approval of the April 2020 income statement as presented based on information provided in the Request for Decision.

Carried.

**Resolution 20-05-04**  
Financial Services

**SCHULTZ MOVED** approval of the April 2020 reconciliation reports for WFCSS based on information provided in the Request for Decision.

Carried.

**Resolution 20-05-05**  
CAO Report

**BIGGAR MOVED** approval of the May 2020 Chief Administrative Officer report as provided in the Request for Decision. Key points of interest included relaunch activities and communication with WFCSS field staff, the appropriation of PPE for all staff, increase of marketing activities, discussion of potential remote access to WFCSS files by employees, virtual attendance of upcoming annual conferences, and indirect programs.

Carried.

Closed Session

**Resolution 20-05-06**  
Labour

**SCHULTZ MOVED** to go in-camera at 6:49pm.

Carried.

**Resolution 20-05-07**  
Labour

**BIGGAR MOVED** to come out of camera at 7:16pm.

Carried.

No decisions or actionable items were brought forward.

**Next Meeting:**  
Regular Meeting

June 24, 2020 @ 6:00pm at Wheatland County or remote access video conference dependent on pandemic situation.

Adjournment

**Resolution 19-05-08**  
Adjournment

**SCHULTZ MOVED** to adjourn at 7:25 pm.

Carried.

  
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Chair  
  
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Recording Secretary