

**Wheatland Family and Community Support Services (WFCSS)
Regular Meeting Minutes of November 29, 2017**

Minutes of the Meeting of the Wheatland Family & Community Support Services (WFCSS)
held at Wheatland County Office, Strathmore, Alberta – November 29, 2017

Chair: J. Pedersen, Village of Standard
Vice Chair: A. Link, Wheatland County
Board Members: L. Schultz, Village of Hussar
D. Burke, Village of Rockyford
D. Biggar, Wheatland County

WFCSS Chief Administrative Officer: L. Walker
Recording Secretary: C. Harder

Call to Order
and related
Business

PEDERSEN CALLED the meeting to order at 6:42 pm.

Resolution 17-11-11
Approval of
Agenda

SCHULTZ MOVED approval of agenda as presented.
Carried.

Resolution 17-11-12
Approve Regular
Meeting Minutes

PEDERSEN MOVED approval of the minutes of the Regular Board
Meeting of October 25, 2017, as amended.
Carried.

Items for
Discussion

New Business

Funding Agreement

Board accepted as information, that the funding agreement will be
posted in the New Year (2018).

Budget Preparation

Budget preparation activities and meetings will need to be scheduled
with Finance Committee.

Reports

Staff Reports

Resolution 17-11-13
Financial Services

LINK MOVED approval of the October 2017 income statement for
WFCSS based on information provided in the Request for Decision.
Carried.

**Wheatland Family and Community Support Services (WFCSS)
Regular Meeting Minutes of November 29, 2017**

Resolution 17-11-14
Financial Services

SCHULTZ MOVED approval of the October 2017 reconciliation report for WFCSS based on information provided in the Request for Decision.
Carried.

Resolution 17-11-15
Employee Recognition

BIGGAR MOVED to provide \$100 gift cards to WFCSS staff for employee recognition.

Carried.

Resolution 17-11-16
Program Assistant

PEDERSEN MOVED to increase Program Assistant role from 0.9FTE to permanent full-time effective January 1, 2018.

Carried.

Resolution 17-11-17
CAO

LINK MOVED approval of the October 25, 2017 – November 29, 2017 Chief Administrative Officer report as provided in the Request for Decision. Key points of interest included an update on the FCSSA Annual Conference, Reception Centre Training and Community Coats program.

Carried.

Next Meeting:
Regular Meeting

January 24, 2018 @ 6:00pm at Wheatland County

Adjournment

Resolution 17-11-18
Adjournment

SCHULTZ MOVED to adjourn at 7:30 pm.

Carried.



Chair



Recording Secretary