

**Wheatland Family and Community Support Services (WFCSS)  
Regular Meeting Minutes of November 25, 2020**

Minutes of the Meeting of the Wheatland Family & Community Support Services (WFCSS) held virtually on November 25, 2020.

Chair: J. Pedersen, Village of Standard (video)  
Vice Chair: L. Schultz, Village of Hussar (video)  
D. Burke, Village of Rockyford (video)  
D. Biggar, Wheatland County (video)  
G. Koester, Wheatland County (phone)

WFCSS Chief Administrative Officer: L. Walker (video)  
Recording Secretary: C. Harder (video)

Call to Order  
and related  
Business

**PEDERSEN CALLED** the meeting to order at 6:03pm

**Resolution 20-11-01**  
Approval of  
Agenda

**BURKE MOVED** approval of agenda.

Carried.

**Resolution 20-11-02**  
Approve Regular  
Meeting

**KOESTER MOVED** approval of the amended minutes of the Regular Board Meeting and Organizational Meeting of October 28, 2020

Carried.

Items for  
Discussion

**Business Arising**

**Resolution 20-11-03**  
Wheatland County  
Counselling

**BIGGAR MOVED** that WFCSS will provide Wheatland County Counselling \$1200.00 for Wheatland County resident services.

Carried.

**New Business**

**Resolution 20-11-04**  
WFCSS Staff Christmas  
Recognition

**BURKE MOVED** to provide \$150 to seven WFCSS staff as Christmas recognition initiative.

Carried.

**New Business**

**2020 FCSSAA  
AGM**

CAO will request proxy vote opportunities and process for WFCSS for 2020 FCSSAA Annual General Meeting.

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**Reports**

**Staff Reports**

**Resolution 20-11-05**  
Financial Services

**SCHULTZ MOVED** to table Financial Statements for October 2020 pending updated information.

Carried.

**Resolution 20-11-06**  
Financial Services

**BIGGAR MOVED** approval of the October 2020 reconciliation reports for WFCSS based on information provided in the Request for Decision.

Carried.

**Resolution 20-11-07**  
CAO Report

**KOESTER MOVED** approval of the November 2020 Chief Administrative Officer report as provided in the Request for Decision. Key points of interest include 2021 tax season, Meals on Wheels, NACTATR Certification Program, Rural Housing Instability and the Wheatland Christmas Hamper.

Carried.

**Resolution 20-11-08**  
Year End Financials

**BIGGAR MOVED** to continue to prepare and provide Year End Financial Reports to maintain transparency in response to indication that it may not be an actual requirement moving forward.

Carried.

**Closed Session**

**Resolution 20-11-09**  
Labour

**SCHULTZ MOVED** to go in-camera at 7:16pm.

Carried.

**Resolution 20-11-10**  
Labour

**SCHULTZ MOVED** to come out of camera at 7:29pm.

Carried.

No business arising

**Next Meeting:**  
Regular Meeting

January 27, 2021 at 6:00pm – venue / platform TBD

**Adjournment**

**Resolution 20-11-11**  
Adjournment

**SCHULTZ MOVED** to adjourn at 7:44pm.

Carried.

  
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Chair  
  
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Recording Secretary