

**Wheatland Family and Community Support Services (WFCSS)
Organizational Meeting Minutes of October 28, 2020**

Minutes of the Organizational Meeting of the Wheatland Family & Community Support Services (Wheatland FCSS) held at Wheatland County Offices, October 28, 2020

Board Members
L. Schultz, Village of Hussar
D. Burke, Village of Rockyford
J. Pedersen, Village of Standard
D. Biggar, Wheatland County (regrets)
G. Koester, Wheatland County
A. Link, Wheatland County (alternate for Biggar)

WFCSS CAO: L. Walker
Recording Secretary: C. Harder

Call to Order **WALKER CALLED** the meeting to order at 6:35 pm.

Appointments:

Chair
Walker called for nominations for the position of Chair.
Burke nominated J. Pedersen for the position of Chair

Resolution 20-10-01
Nominations Cease
(Chair)

BURKE MOVED to cease nominations. Carried.

Pedersen was declared Chair for the ensuing year.

*Note: J. Pedersen assumed chair responsibilities at 6:38pm.

Vice Chair

Pedersen called for nominations for position of Vice Chair
Pedersen nominated L. Schultz for position of Vice-Chair

Resolution 19-10-02
Nominations Cease
(Vice Chair)

BURKE MOVED to cease nominations. Carried.

Schlutz was declared Vice Chair for the ensuing year.

Finance
Committee

The Finance Committee is comprised of the Chair, Vice Chair and one other Board member.

PEDERSEN called for nominations for the Finance Committee.

PEDERSEN nominated D. Burke for Finance Position

Resolution 20-10-03
Nominations Cease
(Finance)

SCHULTZ MOVED to cease nominations. Carried.

Burke was declared the third member of the Finance Committee (with Chair Pedersen and Vice Chair Schultz) for the ensuing year.

Personnel
Evaluation

The Personnel / Evaluation Committee will consist of two Board members

Burke nominated Koester and Biggar to the Personnel / Evaluation Committee.

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Resolution 20-10-04
Nominations Cease
(Personnel / Evaluation)

PEDERSEN MOVED to cease nominations. Carried.

Koester and Biggar were declared as the Personnel / Evaluation Committee for the ensuing year.

Policy Committee

The Policy Committee will consist of Chair and Vice Chair.

Resolution 20-10-05
Policy Committee

BURKE MOVED to declare Chair (Pedersen) and Vice Chair (Schultz) as Policy Committee for the ensuing year. Carried.

Auditor

Resolution 20-10-06
Auditor

PEDERSEN MOVED approval of AVAIL accounting firm as auditors as per their ongoing term with WFCSS.

Carried.

Meeting Dates

Resolution 20-10-07
Meeting Dates

KOESTER MOVED to set WCFSS regular meetings at 6:00pm on the fourth Wednesday of the month at Wheatland County.

Carried.

Signing Authority

Resolution 20-10-08
Signing Authority

PEDERSEN MOVED that signing authorities for bank account 15219355 for the ensuing year be Joe Pedersen (Chair), Les Schultz (Vice Chair) and Lynn Walker (Chief Administrative Officer) and there be two signatures on each payment / withdrawal as per policy.


Carried.


Adjournment

Resolution 20-10-09
Adjournment

PEDERSEN MOVED adjournment at 6:40pm.

Carried.



Chair


Recording Secretary