

**Wheatland Family and Community Support Services (WFCSS)
Regular Meeting Minutes of September 19, 2019**

Minutes of the Meeting of the Wheatland Family & Community Support Services (WFCSS) held at Wheatland County Offices – September 19, 2019

Chair: J. Pedersen, Village of Standard
Vice Chair: A. Link, Wheatland County
Board Members: L. Schultz, Village of Hussar
D. Burke, Village of Rockyford
D. Biggar, Wheatland County

WFCSS Chief Administrative Officer: L. Walker
Recording Secretary: C. Harder

Call to Order
and related
Business

PEDERSEN CALLED the meeting to order at 6:29pm

Resolution 19-09-01
Approval of
Agenda

BURKE MOVED approval of agenda as amended.
Carried.

Resolution 19-09-02
Approve Regular
Meeting

LINK MOVED approval of the minutes of the Regular Board Meeting of June 26, 2019.
Carried.

Items for
Discussion

Business Arising

Cyber Security

A. Link presented general information in response to recent cyber- attacks affecting other Boards and Non-Profits within Alberta. Main message was to take care in identifying email “senders” and related attachments.

Items for
Discussion

New Business

Photocopier

As lease renewal / expiry approaches, CAO will source other economically feasible options.

Insurance 2020

CAO will continue to review options for Insurance Coverage.

Christmas Celebration

CAO will continue to source January 2020 options for WFCSS Holiday Function.

Reports

Staff Reports

Resolution 19-09-03
Financial Services

BIGGAR MOVED approval of the June, July, August 2019 income statements as presented based on information provided in the Request for Decision.
Carried.

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Resolution 19-09-04
Financial Services

BURKE MOVED approval of the June, July, August 2019 reconciliation reports for WFCSS based on information provided in the Request for Decision.
Carried.

Resolution 19-09-05
CAO

SCHULTZ MOVED approval of the June, July, August Chief Administrative Officer report as provided in the Request for Decision. Key points of interest included updates Christmas Hamper Meetings (new attendee – J. Pedersen on October 7th, 2019), FCSSAA Attendance, the Provincial FCSS Audit and The Wheatland County Food Bank – After the Bell Program.
Carried.

Resolution 19-09-06
Closed Session

BURKE MOVED that the meeting go into a 'closed session' (in-camera), time 7:44 pm, pertaining to the following:
- Labour Matter [FOIP Act, Section 17]
Carried.

Resolution 19-09-07
Closed Session

PEDERSEN MOVED that the meeting come out of 'closed session' at 7:53.

Please note that there were no actionable items arising from the in camera session.

Correspondence:

WID Donation (WFCSS received, in error, a donation from WID. Cheque was returned to WID)

Next Meeting:
Regular Meeting

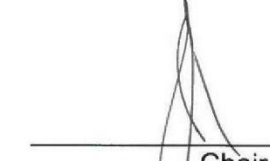
October 23, 2019 @ 6:00pm at Wheatland County


Adjournment

Resolution 19-09-08
Adjournment

SCHULTZ MOVED to adjourn at 8:00 pm.

Carried.



Chair


Recording Secretary