

**Wheatland Family and Community Support Services (WFCSS)
Regular Meeting Minutes of September 23, 2020**

Minutes of the Meeting of the Wheatland Family & Community Support Services (WFCSS) held at Wheatland County ECC on September 23, 2020.

Chair: J. Pedersen, Village of Standard
Vice Chair: A. Link, Wheatland County (teleconference)
Board Members: L. Schultz, Village of Hussar
D. Burke, Village of Rockyford
D. Biggar, Wheatland County (teleconference)

WFCSS Chief Administrative Officer: L. Walker
Recording Secretary: C. Harder

Call to Order
and related
Business

PEDERSEN CALLED the meeting to order at 6:37pm

Resolution 20-09-01
Approval of
Agenda

BURKE MOVED approval of agenda as presented.

Carried.

Resolution 20-09-02
Approve Regular
Meeting

SCHULTZ MOVED approval of the minutes of the Regular Board Meeting of June 24, 2020 as amended with name change.

Carried.

Items for
Discussion

Business Arising

Strathmore FCSS
Home Support

Discussion of Strathmore FCSS decision to cease home support services within the town of Strathmore. WFCSS Board communicated existing service boundaries and mandates will not change from those set out in 2013 in response to Strathmore FCSS decisions.

Resolution 20-09-03
Review Engagement
Quotes

BURKE MOVED to contract Avail for financial auditing of WFCSS for term 2020 - 2022.

Carried.

Policy Handbook Review

CAO to research and communicate recent labour law changes to Board.

New Business

Avail Audit Shield
Waiver Service

Upon discussion of presented Avail Audit Shield Waiver Service fees, Board decided to not accept this service for 2020 – 2021 term.

Resolution 20-09-04
Term Deposit
Renewals

PEDERSEN MOVED to renew the three GIC's for their upcoming 6-month renewal periods with Chinook Financial Services.

- o 722821415006 – September 2020, March 2021.
- o 722821425351 – November 2020.
- o #722821263463 – January 2021.

Carried.

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Reports

Resolution 20-09-05
Financial Services

Staff Reports

SCHULTZ MOVED approval of the June, July and August 2020 income statement as presented based on information provided in the Request for Decision.
Carried.

Resolution 20-09-06
Financial Services

LINK MOVED approval of the June, July and August 2020 reconciliation reports for WFCSS based on information provided in the Request for Decision.
Carried.

Resolution 20-09-07
CAO Report

SCHULTZ MOVED approval of the July, August and September 2020 Chief Administrative Officer report as provided in the Request for Decision. Key points of interest include Home Support Program, Compass Update, Tools for School program, Wheatland Christmas Hamper, Interagency Support and the WFCSS website.

Carried.

Resolution 20-09-08
Computer License

PEDERSEN MOVED to purchase user license for technology requirement in WFCSS office.

Carried.

Resolution 20-09-09
Video Conference
Platform

LINK MOVED approval up to \$500 for purchase of or subscription to a virtual communication platform.

Carried.

Correspondence

FCSSAA membership has been paid in full \$808.00 for 2020-21 term.

Closed Session

Resolution 20-09-10
Labour

BURKE MOVED to go in-camera at 8:07pm.

Carried.

Resolution 20-09-11
Labour

BURKE MOVED to come out of camera at 8:34pm.

Carried.

***No actionable items resulting from In Camera (Closed) session**

Next Meeting:
Regular Meeting

October 28, 2020 at Wheatland County ECC.

Adjournment

Resolution 20-09-12
Adjournment

SCHULTZ MOVED to adjourn at 8:35 pm.

Carried.



Chair


Recording Secretary